



**THE RURAL MUNICIPALITY OF VICTORIA BEACH**

2035 PORTAGE AVENUE

WINNIPEG, MB R3J 0K6

PHONE: (204) 774-4263 FAX: (204) 774-9834

Website: [www.rmofvictoriabeach.ca](http://www.rmofvictoriabeach.ca) Email: [info@victoriabeach.ca](mailto:info@victoriabeach.ca)

**APPLICATION FOR PERMIT TO BUILD IN THE R.M. OF VICTORIA BEACH**

Permit No. \_\_\_\_\_ Roll No. \_\_\_\_\_ Receipt No. \_\_\_\_\_

I/We (the undersigned) hereby apply for a permit to build according to the following specifications and in accordance with all by-laws of the R.M. of Victoria Beach.

- 1. LOCATION: Civic Address \_\_\_\_\_
- 2. LEGAL DESCRIPTION: Lot/Block/Plan \_\_\_\_\_
- 3. OWNER & ADDRESS: \_\_\_\_\_
- 4. EMAIL ADDRESS: \_\_\_\_\_
- 5. BUILDER & ADDRESS: \_\_\_\_\_
- 6. PURPOSE OF BUILDING: Main Dwelling, Guest House, Shed, Other \_\_\_\_\_
- 7. TYPE OF WORK: New, addition, alteration, renovation, repair, other \_\_\_\_\_
- 8. VARIATION OF PLANNING SCHEME REQUIRED: YES \_\_\_\_\_ NO \_\_\_\_\_

(If "Yes" acquire an application form from the Municipal Office and include an up-to-date Building Location Certificate)

- 9. SIZE: (Of Building/Addition) Frontage/Depth \_\_\_\_\_
- 10. HEIGHT: (As per clause B.9.3 of the VB Planning Scheme) \_\_\_\_\_ # of Stories \_\_\_\_\_
- 11. SANITARY ARRANGEMENTS: (Sewage Disposal System)
  - a) Outdoor Toilet \_\_\_\_\_
  - b) Indoor Toilet (Type) \_\_\_\_\_
  - c) Sink/Bath/Shower \_\_\_\_\_
  - d) Kitchen Sink \_\_\_\_\_
  - e) Pump Out Holding Tank (Size & Material) \_\_\_\_\_
  - f) Trickle Tank (Size and length of pipes) \_\_\_\_\_
  - g) Septic Field (Show sketch with distance from property lines, etc.) \_\_\_\_\_

(A permit to install a private sewage disposal system – holding tank, septic field, grey water field, etc. is required and must be obtained from Manitoba Conservation – 102-235 Eaton Avenue, Selkirk, MB, R1A 0W7 – 204-785-5030).

- 12. ESTIMATED COST: (Excluding lot, including materials, plumbing, electrical, labour, etc.) \$ \_\_\_\_\_
- 13. FEE: (Based on sq.ft. of total construction + inspection fees as calculated by the Building Insp.) \$ \_\_\_\_\_

<b>Signature(s) of Owner(s)/Agent</b>	<b>EMAIL ADDRESS</b>	<b>Phone Number</b>
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<b>APPROVAL: BUILDING INSPECTOR – R.M. OF VICTORIA BEACH</b>	<b>DATE</b>
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**SUBMIT WITH FEE TO: VICTORIA BEACH BUILDING INSPECTOR, 2035 PORTAGE AVENUE, WINNIPEG, MB R3J 0K6**  
 A Building Permit will not be issued until the necessary diagrams, information and permit fees have been provided with this application. It is the owner's responsibility to ensure compliance with all municipal planning/zoning and Code requirements.  
 NOTE: This document and attachments constitute the official Building Permit once signed and dated by the Building Inspector.

Please submit the following information.  
Failure to send all the information below  
will prohibit the Building Inspector from  
accepting and processing the building permit.

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Truss pitch & size: \_\_\_\_\_

Rafter size: \_\_\_\_\_

Beam size (roof): \_\_\_\_\_

Roof sheathing: \_\_\_\_\_

Rafter Spacing: \_\_\_\_\_

Ceiling insulation: \_\_\_\_\_

Ventilation: \_\_\_\_\_

Stud size: \_\_\_\_\_ Spacing: \_\_\_\_\_

Exterior Sheathing: \_\_\_\_\_

Ext. Wall Finishes: \_\_\_\_\_

Wall insulation: \_\_\_\_\_

Interior Sheathing: \_\_\_\_\_

Vapor barrier: \_\_\_\_\_

Joist size: \_\_\_\_\_ Spacing: \_\_\_\_\_

Floor sheathing: \_\_\_\_\_

Bridging: \_\_\_\_\_

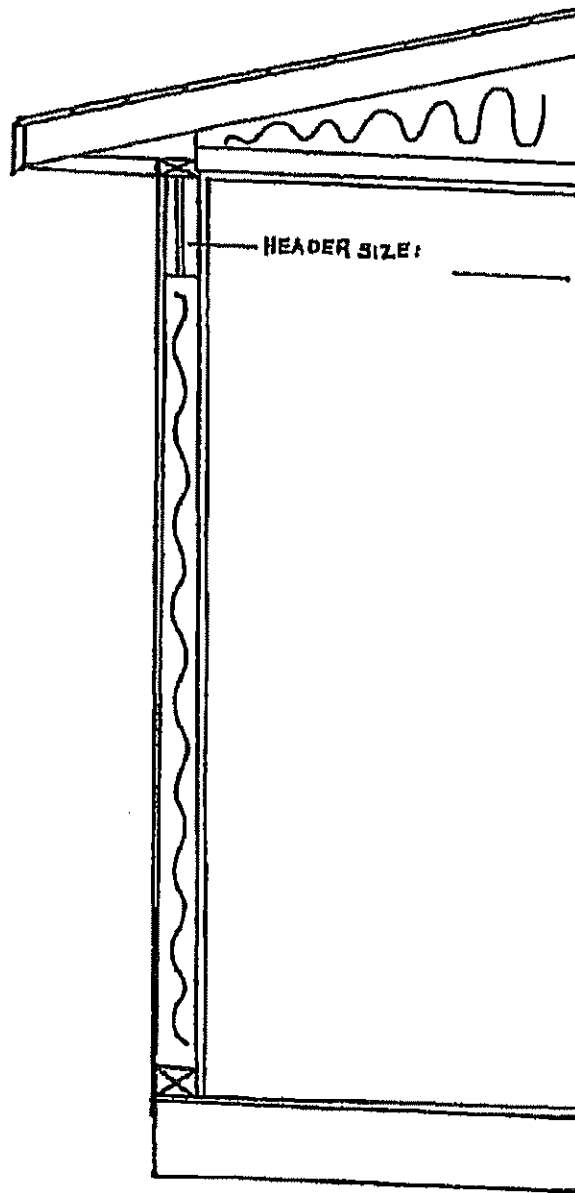
Beam Size: \_\_\_\_\_ No. \_\_\_\_\_

Post Size: \_\_\_\_\_ Spacing: \_\_\_\_\_

Floor insulation: \_\_\_\_\_

Foundation: \_\_\_\_\_

Other: \_\_\_\_\_



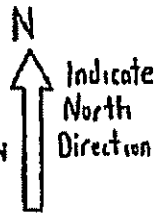
**ALSO REQUIRED:** a complete floor plan  
indicating the room sizes and use, as well as  
the door and window sizes.

# Sample Site Plan

8.

(Building Permit No.)

PRINTED NAME & SIGNATURE OF DRAWER REQUIRED ON SITE PLAN



Legal Desc.:

Civic Address:

Indicate size

and location

of all existing

proposed buildings.

