



Building-Development-Demolition Permit Application Form

Office Use Only: PERMIT NO: _____ FEE: \$ _____ RCT#: _____

Applicant:	Owner:	Contractor:
_____ Name	_____ Name	_____ Name
_____ Mailing Address	_____ Mailing Address	_____ Mailing Address
_____ Phone	_____ Phone	_____ Phone
_____ Email	_____ Email	_____ Email

Location:	Legal Description:
Civic Address: _____	Lot-Block-Plan: _____
Roll Number: _____	Sec-Twp-Rge: _____

Project Type:
Construct _____ Alter _____ Renovate _____ Excavate _____ Develop _____
Repair _____ Demolish _____ Level _____ Other _____

Structure:
Main Dwelling _____ Bunkhouse _____ Carriage Suite _____ Deck _____ Shed _____
Garage/attach _____ Garage/detach _____ Workshop _____ Driveway _____ Addition _____

Size of Building:
Front: _____ (ft.) Depth: _____ (ft.) Total Size: _____ (sq. ft.) Height: _____ (ft.) # Storeys _____

Construction value: (Contractor quote, estimated value of new dwelling, etc.)
\$ _____

Comments:
_____ _____ _____

The following may be required to process your building permit application. Please ensure all required documents are submitted with this application.

- Engineered Blueprints required for ALL new home construction and additions. An electronic copy of the building plans will be required; email to curtis.beaudoin@outlook.com or info@victoriabeach.ca
- Site Plan (may be sketched on the back of this application)
- Status of Title (current of 30 days or less)
- Refer to RMVB Zoning Bylaw #1651 for Zoning requirements in your area.

Signature(s) of Owner(s)/Agent

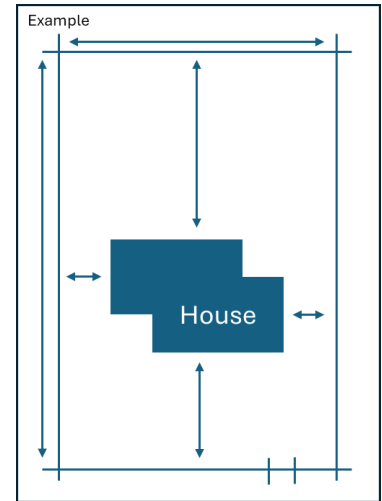
Building Inspector Approval

A Building Permit will not be issued until the necessary diagrams, information and permit fees have been provided with this application. It is the owner's responsibility to ensure compliance with all municipal planning/zoning and Code requirements. Signed documents constitute the official Building Permit.

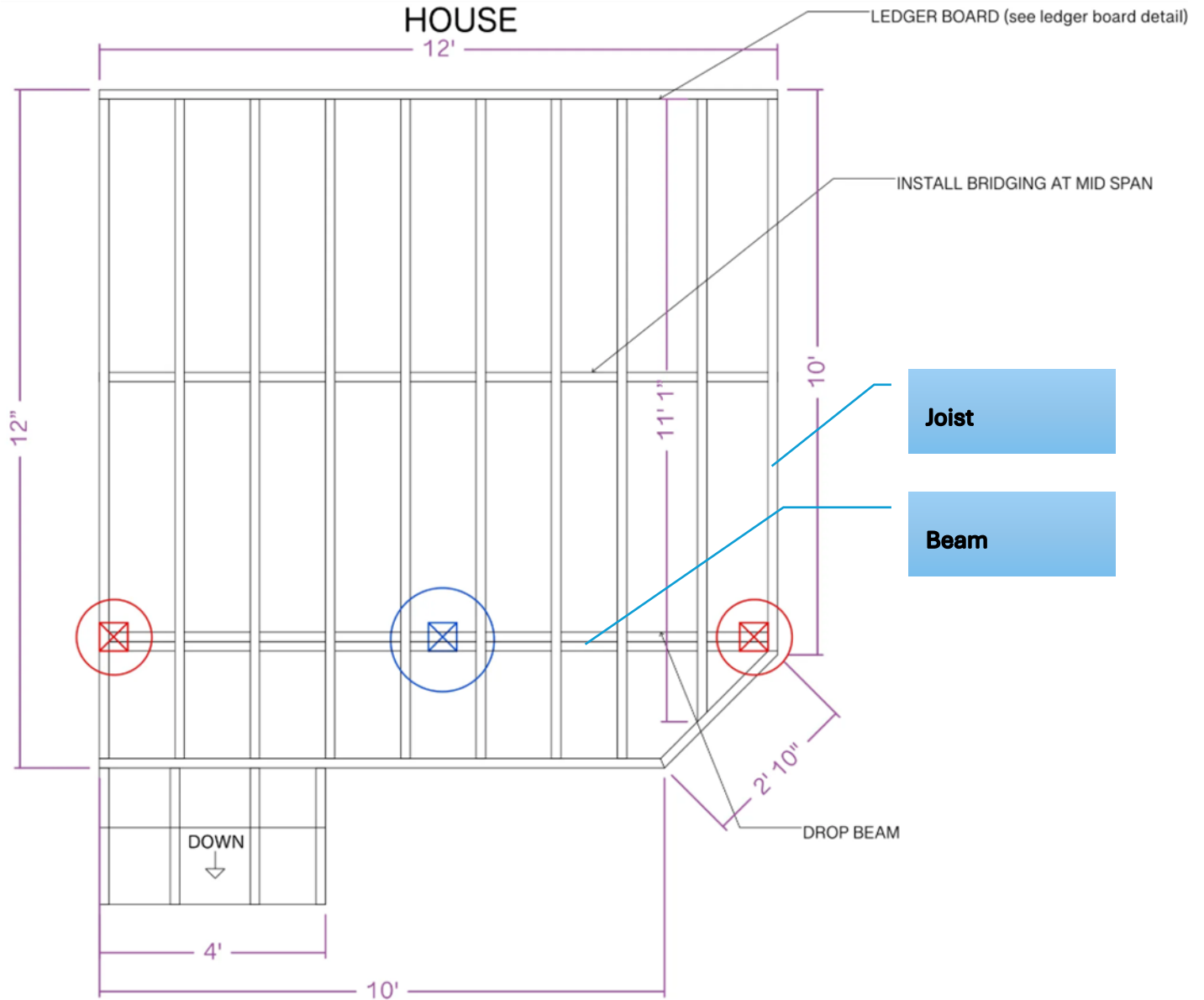
Please sketch your **site plan** in the space provided below.

The site plan must show:

- Property dimensions (length & width)
- Identification of adjacent streets, access to property
- Location of existing structures and notation of any demolition due to new construction
- Proposed new building location, shape, and size
- Proposed new building setback from ALL property lines



Deck Plan (Example)



- Specify Joist lumber dimensions and spacing (ie. 2x6, 16" o/c) _____
- Specify Ledger lumber dimensions _____
- Specify Beam lumber dimensions _____
- Specify Post lumber dimensions and spacing _____

Main Dwelling – Other Information Required

1. Site plan
2. Driveway installation
3. Foundation plan
4. Floorplans
 - a. Room sizes and use
 - b. Door and window sizes
5. Structural plan
6. Cross-section with details
7. Mechanical plans
8. Electrical plans
9. Elevations - Sea level elevation requirements per RMVB Bylaw
10. Sewage plans: (Sewage Disposal System)
 - a. Outdoor Toilet
 - b. Indoor Toilet (Type)
 - c. Sink/Bath/Shower
 - d. Kitchen Sink
 - e. Pump Out Holding Tank (Size & Material)
 - f. Trickle Tank (Size and length of pipes)
 - g. Septic Field (Show sketch with distance from property lines, etc. _____)

(A permit to install a private sewage disposal system – holding tank, septic field, grey water field, etc. is required and must be obtained from Manitoba Conservation – 102-235 Eaton Avenue, Selkirk, MB, R1A 0W7 – 204-785-5030).

Note: VRA restrictions warning

Accessory Structure – Other Information Required (if applicable)

1. Site Plan
2. Foundation plan
3. Floorplans
 - a. Room sizes and use
 - b. Door and window sizes
4. Structural plan
5. Cross-section with details
6. Mechanical plans
7. Electrical plans
8. Elevations - Sea level elevation requirements per RMVB Bylaw
9. Sewage plans: (Sewage Disposal System)
 - a. Outdoor Toilet
 - b. Indoor Toilet (Type)
 - c. Sink/Bath/Shower
 - d. Kitchen Sink
 - e. Pump Out Holding Tank (Size & Material)
 - f. Trickle Tank (Size and length of pipes)
 - g. Septic Field (Show sketch with distance from property lines, etc. _____)

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Demolition Information Required

1. A site plan or Building Location Certificate showing all structures, the building to be removed, distance from property lines, and adjacent streets.
2. Status of Title: A status of title dated within 30 days of application.
3. Letter of Authorization: Required if the applicant is not the owner.
4. Utility Disconnection Proof: Written confirmation from Manitoba Hydro and the Water and Waste Department that services are disconnected and meters removed.
5. Hazardous Material Survey: Asbestos report for older buildings