



THE RURAL MUNICIPALITY OF VICTORIA BEACH

2035 PORTAGE AVENUE, WINNIPEG, MB R3J 0K6

PHONE- (204) 774-4263 FAX- (204) 774-9834

Website – www.victoriabeach.ca Email – info@victoriabeach.ca

SCHEDULE "A" – ORDER TO REMEDY BYLAW CONTRAVENTION

MUNICIPAL ACT - DIVISION 3 ENFORCEMENT OF BY-LAWS, Section 242/243

ORDER DATE: _____ **RMVB FILE NO:** _____

NAME: _____ **CIVIC ADDRESS:** _____

RE: CONTRAVENTION OF BYLAW NO: _____

Dear Sir/Madam:

Acting upon a written complaint, a designated officer had cause to inspect your property. Upon inspection of the property, it is apparent that a violation exists.

CIVIC ADDRESS INSPECTED: _____

DATE OF INSPECTION: _____

CONTRAVENTION OF BYLAW NO: _____

CONTRAVENTION (details): _____

ORDER TO REMEDY (actions): _____

DATE TO BE COMPLETED BY: _____

Next steps and options available to you are as follows:

1. Comply with order by date indicated above, OR
2. You may APPEAL this order in writing by filing **SCHEDULE C "NOTICE OF OBJECTION"** (incl./attach.), by email, fax, mail or in-person with the Chief Administrative Officer within 10 business days after the date of the order above.

DATE OF FOLLOW-UP INSPECTION: _____

Sincerely, *(printed name and signature of officer)*



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**SCHEDULE "B" – 2nd ORDER TO REMEDY BYLAW CONTRAVENTION
& OFFICIAL NOTICE OF MUNICIPALITY REMEDYING BYLAW CONTRAVENTION
MUNICIPAL ACT - DIVISION 3 ENFORCEMENT OF BY-LAWS, Sec 242/243/245**

2nd ORDER DATE: _____

RMVB FILE NO: _____

NAME: _____

CIVIC ADDRESS: _____

RE: CONTRAVENTION OF BYLAW NO: _____

Dear Sir/Madam:

Further to the initial inspection, this is to advise you a follow-up inspection was conducted. Upon this inspection, it is apparent that a violation still exists.

CIVIC ADDRESS INSPECTED: _____

DATE OF 2nd INSPECTION: _____

CONTRAVENTION OF BYLAW NO: _____

CONTRAVENTION (details): _____

2nd ORDER TO REMEDY (actions): _____

DATE TO BE COMPLETED BY: _____

Next steps and options available to you are as follows:

1. Comply with order by date indicated above, OR
2. You may APPEAL this order in writing by filing **SCHEDULE C "NOTICE OF OBJECTION"** (incl./attach.), by email, fax, mail or in-person with the Chief Administrative Officer within 10 business days after the date of the order above.

DATE OF FOLLOW-UP INSPECTION: _____

If there has been no compliance with this notice by the follow-up inspection date, an **order will be issued authorizing the Municipality to take actions or measures necessary to bring the property into compliance.** The costs of such actions or measures owing to the Municipality by the owner of the property and will be collected by the Municipality in the same manner as a tax may be collected or enforced under The Municipal Act.

Sincerely, *(printed name and signature of officer)*



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SCHEDULE “C” – NOTICE OF OBJECTION

Review by council

244(1) A person who receives a written order under section 242 or 243 may request the council to review the order by written notice within 14 days after the date the order is received, or such longer period as a by-law specifies.

To: The Rural Municipality of Victoria Beach

PLEASE TAKE NOTICE that the undersigned Appellant hereby appeals to the Council of the Rural Municipality of Victoria Beach the Order to remedy contravention.

CIVIC ADDRESS INSPECTED: _____

DATE OF INSPECTION: _____

CONTRAVENTION OF BYLAW NO: _____

CONTRAVENTION (details): _____

ORDER TO REMEDY (actions): _____

DATE TO BE COMPLETED BY: _____

RMVB FILE NO: _____

APPEAL REASONING: (please include attachment(s) if desired).

Signature of Appellant(s)

Printed name of Appellant (s)

Civic Address

Date